

## How do I access and complete training courses online?

Please sign into CITI @ <https://www.citiprogram.org> and click “Register”, and follow prompts accordingly:

- Select your Organization Affiliation – The Wright Center
- Review and check “Agree to Terms of Service”
- Check “I affirm that I am an affiliate of The Wright Center”
- Click Continue
- Provide Required contact information
- Choose username and password
- Choose Country of residence. “United States” if conducting research in US
- Choose appropriate CME option
- Provide requested TWC information
- On "Course" tab, click on Add a Course (under Learner Tools) and find **Human Subject Research**
- Select Course – **The Wright Center Faculty, Staff and Residents Basic Course**

Researchers conducting or participating in NIH or NSF sponsored Research need to complete the **Responsible Conduct of Research Course**. To Access the RCR course:

- Click on add course under Learner Tools
- Choose Responsible Conduct of Research.

All research educational training must be current. **Recertification is required every three years.**

Residents are required to complete CITI training prior to submitting any scholarly Work/Research to the IRB. Submissions will not be processed until completion certificates are on file. If completing CITI training in affiliation with TWC, completion certificates are automatically forwarded to the IRB within 48 hours of completion.

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